



## **COMPANY PROFILE JOINING FORM**

### **WHY JOIN THE FSE&CC?**

- ✓ FSE & CC plays an important role in advocacy and lobbying for changes in policy and laws for the benefit of its members as "the voice of business."
- ✓ Members have access to reliable information and benefit from a wide range of core and user-pay services related to trade, commerce and industrial relations.
- ✓ Members benefit from capacity building initiatives such as generic training, in-house training and seminars.
- ✓ Members build business networks through networking events aimed at encouraging linkages between SME's and large businesses.
- ✓ FSE&CC is a helping hand when things go wrong.

### **SIGN UP AND ENJOY THE BENEFITS**

Joining Fee - E1,710.00 Plus Annual Subscription	
<b>SUBSCRIPTION OPTIONS</b>	
i.	E3 500.34 (SMEs)
ii.	E15 484.68 (General)
iii.	E34 258.14 (Aluminium)
iv.	E68 516.28 (Bronze)
v.	E100 871.19 (Silver)
vi.	E134 494.92 (Gold)
vii.	E201 742.38 (Platinum)

**SECTION A**

<b>COMPANY &amp; PRODUCT DESCRIPTION</b>	
<b>1. Company Name:</b>	
<b>2. Description of Product/ Service Range (provide as much information as possible)</b> ..... .....	
<b>3. Industry or Sector (Please tick)</b> <input type="checkbox"/> Manufacturing/ Processing <input type="checkbox"/> Insurance <input type="checkbox"/> Agriculture Production/Agro-processing <input type="checkbox"/> Mining/Extractive Industry <input type="checkbox"/> Information, Communication and Technology <input type="checkbox"/> Banking & Financial Services <input type="checkbox"/> Forestry, Timber &Pulp <input type="checkbox"/> Building, Construction &Engineering <input type="checkbox"/> Energy and Water <input type="checkbox"/> Professional Services <input type="checkbox"/> Retail & wholesale <input type="checkbox"/> Textile, Garment & Apparel <input type="checkbox"/> Hotels, Catering & Tourism <input type="checkbox"/> Transport & Logistics <input type="checkbox"/> Entertainment <input type="checkbox"/> Education <input type="checkbox"/> Health Other (please specify).....	
<b>4. Five main export markets (list countries by order of importance)</b> _____ _____ _____	
<b>5. Potential export market(s) (list countries by order of priority)</b> _____ _____	
<b>6. Number of Employees (fill in numbers next to each category in table)</b>	
Total	
Permanent	
Casual/Seasonal	

Males		
Females		
Workers with disabilities		

**7. Unionization**

Is there a union in the company? YES..... NO.....  
If yes, how many unions exist? .....

**8. Wage and Wage Negotiations**

(a) Total annual wage bill (in Emalangenzi)

- 0 – 1,000,000
- 1,00,001 – 5,000,000
- 5,000,001 – 10,000,000
- 10,000,001 – 50,000,000
- 50,000,001 – 100,000,000
- Above 100 million

(b) Period (months) for wage negotiations .....

**9. How does your company recruit/hire new staff? (tick mode that applies)**

- Company recruits on its own
- Company uses labour broker
- Company uses recruitment agent
- Company uses a mix of above modes for recruitment

**10. Size(Please tick one box in (a) and (b) below)**

(a) Turnover

- Annual Turnover Less than E8 million
- Annual Turnover More than E8 million

(b) Category

- Small
- Medium
- Large

**SECTION B**

**11. Ownership (Please tick)**

- More than 51% Swazi owned
- More than 51% foreign owned
- 50% local & 50 % foreign owned
- 100% Swazi owned
- 100% foreign owned

**12. Type of business (Please tick)**

- Sole Proprietorship
- Partnership
- Private Company
- Franchise
- State Enterprise
- NGO

**13. Year Of Incorporation**

**14. Company Registration Number :**

**15. Date of Joining FSE&CC**

**SECTION C**

**16. CONTACT PERSON(S)**

Name of Managing Director / Chief Executive  
Officer:.....  
Email:.....

Name of Personal Assistant to Managing  
Director:.....  
Email:.....

Name of Chief Finance  
Officer/Accountant:.....  
Email:.....

Name of Human Resource / Corporate Affairs  
Manager:.....  
Email:.....

Name of Supply Chain / Logistics Manager:  
.....  
Email:.....

Name of Marketing Manager:.....  
Email:.....

**17. PREFERRED METHOD OF COMMUNICATION (PLEASE TICK)**

- Email    Fax    Postal

<b>18. COMPANY CONTACT DETAILS</b>	
Physical Address:	
Postal Address:	
Telephone:	
Fax:	
General Office Email:	
Website:	
<b>Date of Submission:</b> .....	<b>Signature</b> .....

**BANKING DETAILS**

Federation of Swaziland Employers and Chamber of Commerce

Bank Name: Nedbank (Swaziland) Limited, Mbabane Main Branch

Account Number: 020000026361

Branch Code: 360164